

APPLICATION FORM

Part-Time Courses/W.Q.T.C. (MBWS;L:01/02 - 2016)

Further Education Institution - Motherwell Bridge Technical Training (Licence Number: 2014-FHI-023)



Please use a black pen, and write neatly in English using BLOCK LETTERS.

 Tick where applicable.

PHOTOGRAPH
Please attach
required photograph
of yourself.

PERSONAL DETAILS (to be completed by applicant)

1. Surname/Family Name (as in ID card)

2. First Name(s) (as in ID card)

3. Title (Mr/Mrs/Ms)

4. Gender

 Male Female

5. Nationality

6. Date of Birth

7. Country of Birth

8. Country of Ordinary Residence

9. Home Address

<input type="text"/>	
<input type="text"/>	
<input type="text"/>	
Postcode:	
Home No:	Mobile No:
Emergency No:	Fax:
Email:	

How did you find out about our courses?

- Friend Billboards
 Facebook Website
 Courses Catalogue
 Other:

*We will inform our students if a lecture is cancelled.

FOR OFFICE USE

Application ID: _____

Date of Receipt: _____

Initials: _____

Application Status: Accepted/Declined

Reason: _____

Application: _____ of _____

 Medical Certificate ID Card Photocopy Course Deposit

Amount Paid: € _____

COURSE DETAILS (to be completed by applicant)

10. Have you ever attended a welding course at MB Services? Yes No

If yes please specify below:

Name of Course	Year Attended

11. What are you applying for?

Part-Time Course/s Welder's Qualification Test Certificate

If you are applying for part-time course/s, please fill in sections 12 & 13.

12. What is your preferred language? English Maltese

13. Mark the course/s you wish to apply for.

If you are indecisive which course to apply for or you wish to apply for a Level II or Level III course without its predecessor, you will be asked to undergo an evaluation test to determine your skills and knowledge in that particular welding process.

Course Prefix	MQF Level	Course Title	Learning points	
MBWS;L:02-111	n/a	DIY Welding in MMAW	n/a	
MBWS;L:02-135	n/a	DIY Welding in GMAW	n/a	
MBWS;L:02-141	n/a	DIY Welding in GTAW	n/a	
MBWS;L:02-111/135/141	n/a	DIY Welding in MMAW, GMAW, GTAW	n/a	
MBWS;L:01-111/135	1	VET Award in Fundamentals of Welding	3	
MBWS;L:01-111(1)	2	VET Award in Introduction to MMAW	4	
MBWS;L:01-111(2)	3	VET Award in Intermediate MMAW	7	
MBWS;L:01-111(3)	4	VET Award in Advanced MMAW	11	
MBWS;L:01-135/136(1)	2	VET Award in Introduction to GMAW (MAG/FCAW)	4	
MBWS;L:01-135/136(2)	3	VET Award in Intermediate GMAW (MAG/FCAW)	7	
MBWS;L:01-311/141(1)	2	VET Award in Introduction to Oxy-Acetylene/ TIG welding	4	
MBWS;L:01-311/141(2)	3	VET Award in Intermediate Oxy-Acetylene/ TIG Welding	8	
MBWS;L:01-311/141(3)	4	VET Award in Advanced TIG Welding	12	

If you are applying for a Welder's Qualification Test Certificate purposes, please fill in sections 14, 15 & 16.

14. Would you need time for training/practice prior to your certification? Yes No

If yes please specify:

Duration (Days)	1	2	3	4	5

*(1 day is equivalent to 8 hours of practice)

15. Detail the qualification/s you wish to obtain.

Please specify the position, joint design and welding process according to BS EN ISO 9606-1 & BS EN ISO 6947.

	Welding Process (eg. MMAW, TIG)	Position (eg. PA, PC, H-L045)	Joint Design (Butt or Bullet)	Type of Weld (Structural or Pipe)	T.P.D
1					
2					
3					

*T.P.D - Test piece diameter in case of pipe certificate.

PRIVACY STATEMENT

Motherwell Bridge Industries Ltd. is committed to ensure the security of your personal data, including personal details, academic progress details, work experience and personal welfare information. Motherwell Bridge Industries Ltd. ensures that personal data collected from you will be processed strictly in accordance with the provisions and principles of the Data Protection Act (Chapter 440 of the Laws of Malta) and any applicable law. The personal data you provide shall be used by Motherwell Bridge Industries Ltd. or any of its affiliates predominantly for the purpose of processing your application and to conduct courses and necessary processes in your personal and/or academic interest. These processes include, but are not limited to, maintaining proper records of academic progress, publishing in the record of proceedings for the conferring of awards, publishing your examination results and the award of a prize.

Motherwell Bridge Industries Ltd. shall provide you as the data subject with access to your personal information upon your reasonable request for such information. You shall inform Motherwell Bridge Industries Ltd. without undue delay about all and any changes to your personal data to ensure Motherwell Bridge Industries Ltd. retains updated records. Your personal information may be used for alumni activities after completion of your studies as part of alumni activities organised by the Company. Motherwell Bridge Industries Ltd. will only disclose your personal data to third parties upon your express consent or otherwise if and when it is reasonably required to do so under any applicable law or if requested by any lawful authority or court of law.

ENROLMENT CONDITIONS AND CANCELLATION POLICY

- Motherwell Bridge Industries Ltd. reserves the right not to run a course for any reason deemed important by Motherwell Bridge Industries Ltd. In such instances Motherwell Bridge Industries Ltd. will refund the deposit paid amount in full.
- Applications will be processed on first-come first-served basis.
- Applications must be submitted together with a photocopy of ID card (front and back), deposit payment and a medical certificate. Without this documentation the application will be considered incomplete and will not be processed.
- Cheques are to be made payable to 'Motherwell Bridge Industries Ltd.'
- Courses will be delivered in Maltese or English depending on the audience. Non Maltese speaking applicants are to contact Motherwell Bridge Industries Ltd. before applying, in order to verify in which language the courses shall be held.
- The deposit is non-refundable for those candidates that choose to withdraw their application for any reason which is not attributable to Motherwell Bridge Industries Ltd..
- An initial deposit of at least 10% of the total course fee/s must be paid with this application. The full and final payment of the course shall be made by the first lesson of the course or otherwise as indicated below.

Payment Methods:

Method 1 – A 10% deposit of the total course fee/s must be paid with this application. The full and final payment of the course shall be made by the first lesson of the course.

Method 2 – A 25% non-refundable deposit of the total course fee/s is to be paid with application. The rest of the payment should be settled out in 25% instalments periodically as stated below¹:

- For courses with a duration of 50hrs (14 sessions), 25% payment in advance once every 4 sessions.
- For courses with a duration ranging from 80 hrs up to 90hrs (23 sessions), 25% payment in advance once every 6 sessions.
- For courses with a duration ranging from 120hrs up to 130hrs (34 sessions), 25% payment in advance once every 10 sessions.

Note¹: Motherwell Bridge Industries Ltd. reserves the right to withhold students from attending to theoretical and practical session unless the above payment conditions are met.

APPLICANT'S DECLARATION

To the best of my knowledge, the information on this application is accurate and complete. (Please note that Motherwell Bridge Industries Ltd. reserves the right to refuse admission or to terminate a student's attendance should it be discovered that he/she has made a false statement or has omitted significant information.

Data Protection Act 2001: I hereby give my consent to Motherwell Bridge Industries Ltd. to process my personal data contained in this form or other data which Motherwell Bridge Industries Ltd. may obtain from me or other people or organisations the application or admission process or throughout my attendance for any course. I agree to the processing and disclosure of such data for any purpose connected with my studies, my health and safety or for any other legitimate purpose.

I have read and understood the Privacy Statement, Enrolment Conditions, Cancellation Policy and Declaration above and agreed with these conditions.

Signature: _____

Date: _____

APPLYING AT Motherwell Bridge Technical Training

Applicants are required to send this application to the below address or in person, together with:

- Medical certificate that the applicant is in good and fit condition to withstand the welding environment,
- Photocopy of the ID card (front and back)
- Deposit payment of the applied course/s.

Application without the medical certificate, photocopy of ID and the deposit payment, will be considered incomplete and will not be processed. Deposit fee is non-refundable for those candidates that choose to withdraw their application.

SEND THIS APPLICATION TO:

Motherwell Bridge Industries Ltd. C/O Technical Training

Hal Far Industrial Estate

Hal Far BBG 3000

Malta, Europe

Tel: +356 2165 7800 | Fax: +356 21657801 | E-mail: gary.mallia@mbmalta.com